

535.101. Fees

(a) The Commission shall charge and collect the following fees:

(1) a fee of \$150 for filing an original or reinstatement application for a real estate broker license, which includes a fee for transcript evaluation;

(2) a fee of \$72 for the timely renewal of a real estate broker license;

(3) a fee of \$120 for filing an application to step down from a real estate broker license to a real estate sales agent license;

(4) a fee of \$150 for filing an original or reinstatement application for a real estate sales agent license, which includes a fee for transcript evaluation;

(5) a fee of ~~\$66~~ ~~[\$72]~~ for the timely renewal of a real estate sales agent license;

(6) a fee equal to 1-1/2 times the timely renewal fee for the late renewal of a license within 90 days of expiration;

(7) a fee equal to 2 times the timely renewal fee for the late renewal of a license more than 90 days but less than six months after expiration;

(8) a fee of \$50 for filing a request for, or renewal of, a license for each additional office or place of business for a period of two years;

(9) the [a] fee charged by an examination provider pursuant to a contract with the Commission ~~[of \$54]~~ for taking a license examination;

(10) a fee of \$10 for deposit into the real estate recovery trust account upon the filing of an original sales agent or broker application;

(11) a fee of \$20 for filing a request for a license certificate due to a change of place of business, change of a license holder name, or to establish a relationship with a sponsoring broker:

(A) A change of address or name submitted with an application to renew a license, however, does not require payment of a fee in addition to the fee for renewing the license.

(B) The Commission may require written proof of a license holder's right to use a different name

before issuing a license certificate reflecting a change of name.

(12) a fee of \$50 to request an inactive broker license be returned to active status;

(13) a fee of \$40 for preparing a certificate of license history, active licensure, or sponsorship;

(14) a fee of \$50 for filing a moral character determination;

(15) a fee of \$400 for filing an application for accreditation of a qualifying education program for a period of four years;

(16) after initial approval of accreditation, a fee of \$200 a year for operation of a qualifying real estate education program;

(17) a fee of \$50 plus the following fees per classroom hour approved by the Commission for each qualifying education course for a period of four years:

(A) \$10 for content and examination review;

(B) \$10 for classroom delivery design and presentation review; and

(C) \$20 for distance education delivery design and presentation review;

(18) a fee of \$400 for filing an application for accreditation as a Continuing Education provider for a period of two years;

(19) a fee of \$50 plus the following fees per classroom hour approved by the Commission for each continuing education course for a period of two years:

(A) \$5 for content and examination review;

(B) \$5 for classroom delivery design and presentation review; and

(C) \$10 for distance education delivery design and presentation review;

(20) the fee required under paragraphs (17)(C) and (19)(C) will be waived if the course has already been certified by a distance learning certification center acceptable to the Commission;

(21) a fee of \$150 for filing an application for approval as an instructor for a two-year period for real estate qualifying or continuing education courses;

(22) the fee charged by the Federal Bureau of Investigation and Texas Department of Public Safety for fingerprinting or other service for a national or state criminal history check in connection with a license application or renewal;

(23) the fee required by the Department of Information Resources as a subscription or convenience fee for use of an online payment system;

(24) a continuing education deferral fee of \$200;

(25) a late reporting fee of \$250 to reactivate a license under §535.93 of this title;

(26) a fee of \$30 for processing a check or other equivalent instrument returned by a bank or depository as dishonored or reversed [~~for insufficient funds~~];

(27) a fee of \$20 for filing any application, renewal, change request, or other record on paper that a person may otherwise file with the Commission electronically by accessing the Commission's website, entering the required information online, and paying the appropriate fee; and

(28) a fee of \$20 per certification when providing certified copies of documents.

(b) Fees established by this section must be paid when an application is filed and are not refundable once an application has been accepted for filing.

(c) If the Commission receives an application that requires payment of a fee, and a sufficient fee was not submitted with the application, the Commission will return the application and notify the person filing the application that the person must pay the fee before the application will be processed.